

CONFIDENTIAL APPLICATION FOR EMPLOYMENT



**THE ROYAL NAVAL
BENEVOLENT TRUST**
SERVE A DAY, SUPPORTED FOR LIFE

SECTION 1 - Application

Position Applied For

Today's Date

SECTION 2 - Personal Details

First Name

Middle Name(s)

Surname

Address

City/Town

County

Postcode

SECTION 3 - Contact Details

Phone Number

Mobile Number

Email Address



SECTION 4 - Employment History

Please Note you must provide your full employment history

Current / Most Recent Employer

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 1

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 2

Job Title

Start Date

End Date

Reason for Leaving



SECTION 4 - Employment History Cont.

Please Note you must provide your full employment history

Previous Employer 3

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 4

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 5

Job Title

Start Date

End Date

Reason for Leaving

Please use the additional pages at the end of this form if needed.



SECTION 5 - Right to Work

*The RNBT must ensure that all employees are legally entitled to work in the UK.
The RNBT is not able to offer visa sponsorship.*

Do you have automatic entitlement to work in the UK?

Yes

No

If 'No', please confirm your status (i.e. visa)

Expiry date of current visa

SECTION 6 - General

An enhanced DBS check is a condition of employment at The RNBT, please tick to confirm you are happy for a DBS check to be undertaken should an offer be made to you.

I confirm I am happy for a DBS check to be undertaken should an offer be made to me

Do you have any convictions, cautions, reprimands, or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974?

Yes

No

If 'Yes', please give details (Declaration subject to the Rehabilitation of Offenders Act 1964)

Do you undertake any public or civil duties? (i.e. School Governor / Magistrate / Volunteer)

Yes

No

If 'Yes', please provide details



SECTION 6 - General Cont.

The RNBT is a signatory to the Armed Forces Covenant.

Are you a Veteran, Reservist or Spouse/Family of a Serving, Veteran or Reservist?

Yes

No

SECTION 7 - Further Education and Vocational / Professional Qualifications

Subject	School/College/University	Date
---------	---------------------------	------

Please use the additional pages at the end of this form if needed.

SECTION 8 - Membership of Professional Bodies

Governing Body	Level
----------------	-------



Declaration

I confirm that the information given on this form is to the best of my knowledge true and complete. I understand that any false statement or misrepresentation will be sufficient cause for rejection or, if employed, dismissal.

Candidate Name

Signature

Date

It is The Trusts policy to employ the best qualified candidate to each role and provide equal opportunities for all. We do not discriminate against any person because of race, ethnic origin, sex, sexual orientation, religion, belief, pregnancy, gender, marital or civil partnership status, age or disability.

We are accredited under the Armed Forces Covenant Employer Recognition Scheme and a Disability Confident Committed Employer.

I have also submitted my CV

I have provided additional supporting information on the following pages



Supporting Information



Additional Employment History if Needed

Please Note you must provide your full employment history

Previous Employer 6

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 7

Job Title

Start Date

End Date

Reason for Leaving

Previous Employer 8

Job Title

Start Date

End Date

Reason for Leaving