



# THE ROYAL NAVAL BENEVOLENT TRUST

SUPPORTING THE RNBT FAMILY



## Making a Donation

Please complete this form using a ballpoint pen. We promise that any information you give will be used for Royal Naval Benevolent Trust purposes only.

### Personal Details

Title \_\_\_\_\_

Forename(s) \_\_\_\_\_

Surname \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Please send me:  
 RNBT Annual Review     Pembroke House Brochure

## Making a Donation by Cheque

I enclose my donation towards the work of the RNBT:

£ \_\_\_\_\_

Please make your cheque payable to the: *Royal Naval Benevolent Trust*.

### Gift Aid Declaration

- I want the charity to treat**
- \* the enclosed donation of £..... as a Gift Aid donation
  - \* the donation(s) of £..... which I made on ...../...../..... as (a) Gift Aid donation(s)
  - \* all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations
  - \* all donations I have made for the six years prior to this year, (but no earlier than 6/4/2000) and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.
  - \* please delete as appropriate

**You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).**

Signature \_\_\_\_\_ Date \_\_\_\_\_

- Notes:**
1. You can cancel this Declaration at any time by notifying the RNBT.
  2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the RNBT reclaims, you can cancel your declaration.
  3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
  4. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the RNBT, or refer to help sheet IR65 on the HMRC web site.
  5. Please notify the charity if you change your name or address.

## Making a Donation by Direct Debit

I would like to support the work of the RNBT with a regular gift of: £ \_\_\_\_\_

This is to be debited from my account

either on the 5th day of each month \*  
 or annually on 5th October \*

\* Please tick preferred option

### Instruction to your Bank or Building Society to Pay by Direct Debit

Name and full postal address of your Bank or Building Society

To: **The Manager** \_\_\_\_\_ (name of Bank/Building Society)

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Name(s) of account holder(s) \_\_\_\_\_

\_\_\_\_\_

Bank/Building Society Account Number \_\_\_\_\_ Branch Sort Code \_\_\_\_\_

\_\_\_\_\_

**Instruction to your Bank or Building Society**

Please pay The Royal Naval Benevolent Trust Direct Debits from the account detailed in this Instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Royal Naval Benevolent Trust and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

### The Direct Debit Guarantee



This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society. If the amount paid or the payment dates change The Royal Navy Benevolent Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If an error is made by The Royal Navy Benevolent Trust or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

**When complete please forward to: The Royal Naval Benevolent Trust, Castaway House, 311 Twyford Avenue, Portsmouth PO2 8RN**

**Do not send direct to your Bank or Building Society**

Reference No (RNBT use only) \_\_\_\_\_